

CITY OF BURBANK

GROUNDKEEPER

DEFINITION

Under supervision, to perform routine maintenance work on assigned ground areas and/or buildings; to perform basic gardening in the maintenance of lawns and shrubs; and to do related work as required.

ESSENTIAL FUNCTIONS

Waters lawns, trees, and shrubs; does simple pruning of trees and shrubs; controls weeds, rakes stones, leaves and lawns; sweeps sidewalks; picks up rubbish and paper and does general grounds cleaning; spades and otherwise maintains ground around plants and shrubs, including mixing of fertilizers; sets traps to control rodents; cleans and maintains dirt and other surfaced paths; mows lawns and greens with hand and power mowers; operates various other small power equipment such as renovators, sprayers, cultivators, electric hedge trimmers and light trucks or other power and automotive equipment; assists in planting trees, flowers and shrubs; maintains park buildings and recreation buildings in the park area; cleans rest rooms and wash rooms; cleans ponds and pools in the area; rakes and cleans ball diamonds and other recreation areas; may be charged with the responsibility for the general maintenance of an assigned area, including the protection of City property in the area, the keeping of order and the protection and safety of the public; sprays insecticides and fungicides on lawns, shrubs and trees for insect and pest control.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of - Grounds keeping; building cleaning and maintenance; watering, spading and lawn cutting procedures.
- Ability to - Do manual work of a maintenance nature; follow oral directions; get along well with employees in other divisions and the public; operate small or light equipment.

Education/Training: Six months' experience in grounds keeping, park maintenance, or related work.

Special Conditions & Requirements: Employees in this classification, who are required by applicable laws and regulations to have respiratory protection, shall comply with the American National Standards Institute's requirements on Practices for Respiratory Protection. Willingness to work holidays, weekends and odd hours on an as-needed basis.

License & Certificates: A valid California Class "C" driver's license or equivalent at time of appointment.

SUPPLEMENTAL INFORMATION

None.